

Please complete by Tuesday 10th December 2019 to ensure your booklist is completed on time.

*STUDENT'S NAME _____	*STUDENT'S LAST NAME _____
*STUDENT'S EMAIL ADDRESS _____	
ADDRESS _____	
_____	_____
_____ POST CODE _____	*MOBILE _____

*Required information

OPTIONS TO SUBMIT YOUR BOOKLIST

OPTION 1: ONLINE – Complete your booklist at www.lilydalebooks.com.au for School Collection, Store Collection or Home Delivery.

or

OPTION 2: PAPER COPY – Fill in this form and return to school or the store for School Collection or Store Collection. Home Delivery is only available online.

1. Fill in your details in the box above.
2. Highlight required items or rule a line through items not required (description & price).
3. Select your collection method (tick only one box):

School Collection (recommended): TUESDAY 21ST JANUARY 2020 between 10AM – 12PM
Second hand books are not available for this option.

Store Collection: I will collect my parcel from the store on ____/____/____.
Please allow a minimum of 5 business days. I would like second hand books where available

Home Delivery: This option is only available for orders completed online.

Online orders made before December 7th 2019 that exceed \$200 will receive free postage. Free postage applies per student order. Second hand books are not available for this option.

4. Complete, cut out and keep the box below for your reference.

Books and stationery can also be purchased directly at Lilydale Books (without pre-ordering) during opening hours.
Please be aware that we cannot guarantee stock for late orders.

Please turn over for more information, including detailed Terms and Conditions.

----- COMPLETE, CUT OUT AND KEEP THE BOX BELOW -----

STUDENT'S NAME _____	STUDENT'S LAST NAME _____
<input type="checkbox"/> I WILL COLLECT MY ORDER FROM SCHOOL – TUESDAY 21ST JANUARY 2020 between 10AM – 12PM	
OR	
<input type="checkbox"/> I WILL COLLECT MY ORDER FROM LILYDALE BOOKS: ____/____/____.	
PAYMENT METHODS ACCEPTED: CASH & EFTPOS/Credit Card. Cheques will NOT be accepted.	
Unit 1, 25-27 Hightech Place, Lilydale VIC 3140 ABN 30 160 957 004 www.lilydalebooks.com.au P: 03 9739 6186	

OPENING HOURS

During December, January and February only:

Monday to Friday 9:00AM – 5:30PM

Saturday 9:00AM – 12:00PM

For up to date opening hours and public holidays please check our website www.lilydalebooks.com.au/contactus

During March to November:

Monday to Friday 9:00AM – 5:00PM

SECOND HAND BOOKS

Second hand books can be bought and sold through our store. Second hand books are accepted between:

MONDAY 18TH NOVEMBER 2019 until MONDAY 6TH JANUARY 2020

Second hand books are taken on consignment. Customers will receive 1/3 of RRP. Customers can collect money from the store for their second hand books Monday 10TH February 2020. For more information: to www.lilydalebooks.com.au/Second-Hand-Books

EBOOKS – EDUCATIONAL EBOOKS

These instructions are for students who have purchased eBook only products, not combined Textbook + eBook.

1. Go to www.educationalebooks.com.au

2. **I ALREADY HAVE AN ACCOUNT:**

- If you have an existing account, log in. If your school has created an account on your behalf, log in using those details.
- Enter your Purchase Confirmation ID once you have logged in (this is found on your receipt).
- If you provided your school email address when you purchased your eBook, it will automatically appear in your account.

CREATE AN ACCOUNT (I'M NEW TO EDUCATIONAL EBOOKS):

- Enter your student email address and Purchase Confirmation ID (this is found on your receipt).
- If you provided your school email when you purchased your eBook, the instructions will also be emailed to you.

3. There will be instructions on how to access your eBooks. If you have lost your receipt with your Purchase Confirmation ID we can SMS this to you upon request. For more information visit <http://lilydalebooks.com.au/ebooks>

PAYMENTS ACCEPTED

In Store & School Collection Day – We accept Cash, EFTPOS/Credit Card (VISA & Mastercard). Cheques and AMEX are **NOT** accepted.

Online – We accept Credit Card (VISA & Mastercard) and Paypal.

REFUNDS

Refunds are provided for textbooks in new condition within 21 days of purchase. A receipt must be presented with any returns.

Stationery, second hand books, calculators, eBooks and custom books are **NOT** returnable.

We will gladly exchange or refund any faulty goods. For our full refund policy, refer to our website www.lilydalebooks.com.au/Refunds

COLLECTION METHODS

If you submit a paper copy please mark your order clearly. If we are unable to read your requirements this may result in receiving the incorrect items.

To submit your order online go to www.lilydalebooks.com.au/booklist and select your school. This will ensure you receive the correct items.

SCHOOL COLLECTION (Recommended) \$5.95

- Return booklist to school, the store or complete online by December 10th
- Books are delivered on the date listed on the front of this list. Booklists that are not collected on this date will be returned to the store

STORE COLLECTION (Paper Copy) (No fee)

- Return booklist to school or the store (see below for online ordering instructions)
- Indicate a pick up date
- During busy periods we may require 10 business days to complete your list. Although they are usually completed before this time

STORE COLLECTION (Ordered Online) \$4.95

- Complete online and select a pick up date (most orders are ready within 2 business days)
- You will receive an SMS and email when your order is ready. **Please await this notification.** Orders will not be packed on the spot
- Stand in the Priority Queue to collect your order

INSTORE (No fee)

- You can shop in store on any day during our opening hours
- Booklists are available to download and print from our website under 'Booklists'
- During busy periods the wait may be extensive and we cannot guarantee stock

HOME DELIVERY

- Orders placed online before December 7th 2019 that exceed \$200 are eligible for FREE postage. Free postage applies per student order
- Thereafter orders incur postage of \$9.95 to \$14.95 dependent on the parcel size.
- Parcels are posted via Australia Post.
- You will receive an email and a SMS once your order has been sent with tracking details
- All attempts are made to send out orders as soon as we receive them. Most orders are sent within 15 business days
- We cannot guarantee delivery before school resumes for orders placed after January 6TH 2020

MISSING ITEMS

If you believe you are missing items (that have not been put on backorder) please contact Lilydale Books within 7 days of receiving your order. Please email all claims to info@lilydalebooks.com.au. No claims will be recognised after this period.

PRODUCT SUBSTITUTION

If an item is unavailable at time of packing, the product may be substituted with a similar product of the same or greater value. This will only apply to stationery items.

BACK ORDERED ITEMS

If there is an item that is not available it will be placed on backorder. The item will be delivered when it becomes available either to your address (if prior to school resuming) or to your student at school. Larger items will also be sent directly to school. This applies to Home Delivery and School Collection only.

TERMS & CONDITIONS

Remember to keep your receipts. Prices are subject to change without notice. Please refer to our website at www.lilydalebooks.com.au/Terms for full terms and conditions.

ALL STUDENTS

Total Price

Students who have an electronic device (eg. Ipad, Computer) have the option to purchase eBooks when specified. Please ensure your choice is clearly indicated.

ENGLISH

PARVANA...ELLIS

\$16.99

ONCE...GLEITZMAN

\$16.99

FLIP / HUMANITIES

Students have the option to choose between the Textbook (which includes the eBook) or the eBook only:

OXFORD BIG IDEAS HUMANITIES 7 VICTORIAN CURRICULUM STUDENT BOOK + OBOOK (Textbook + eBook)

\$69.95

OR

OXFORD BIG IDEAS HUMANITIES 7 VICTORIAN CURRICULUM OBOOK (eBook only)

\$48.95

LANGUAGES: JAPANESE

Language Perfect fee will be payable through Upper Yarra Secondary College once classes are finalised at the start of Term 1.

MATHEMATICS

No text required.

SCIENCE

No text required.

GENERAL STATIONERY	Minimum Quantity	Order Quantity	Unit Price	Total Price
We would like to order entire stationery pack \$102.60 (excluding Book Covering) <input type="checkbox"/>				
96 PAGE A4 BINDER BOOK (FLIP x3, Health x1 English x2, Science x2, Maths x4, Japanese x2, Literacy x2, Numeracy x2, Woodworkx1, Dramax1)	16		\$0.95	
64 PAGE MEGASAURUS SCRAPBOOK (FLIP)	1		\$1.95	
STICK ON NOTES YELLOW 76mm x 76mm (100) (Englishx4, FLIPx1)	5		\$0.85	
PENCIL CASE LARGE TWO ZIP	1		\$4.25	
12 MICADOR COLOUR PENCILS	1		\$2.85	
10 CONNECTOR PENS FABER CASTELL	1		\$4.50	
HIGHLIGHTER PACK OF 4 ASSORTED COLOURS	1		\$2.75	
HB PENCIL	2		\$0.65	
2H PENCIL	1		\$0.65	
2B PENCIL	1		\$0.65	
3 PACK BALLPOINT PENS (RED, BLACK & BLUE)	2		\$0.90	
ARTLINE FLOW RETRACTABLE 4-COLOUR PEN	1		\$2.25	
GLUE STICK 40 GRAM	1		\$1.65	
ERASER (LARGE)	1		\$0.60	
LITTLE SHARPENER SINGLE HOLE WITH CATCHER	1		\$0.75	
SCISSORS SMALL 130MM	1		\$1.85	
RULER PLASTIC 30CM CLEAR	1		\$0.75	
PROTRACTOR 360 DEGREE 10CM (Maths)	1		\$1.50	
CASIO FX82AU PLUS II CALCULATOR (Maths)	1		\$32.95	
SET SQUARE 21CM 30/60 DEGREES (Woodwork)	1		\$2.35	
A3 VISUAL DIARY 120 PAGE (Art)	1		\$7.85	
MCONNECTED AIRBUDS EARPHONES WITH MIC IN ZIPPERED POUCH (Only purchase if your child does not have earphones, personal earphones can be used.)	1		\$9.95	
BOOK COVERING CLEAR 1 METRE (Optional)	1		\$1.45	
OR				
BOOK COVERING CLEAR 5 METRES (Optional)	1		\$5.35	

PACKAGING & DELIVERY (IF APPLICABLE) \$ _____

TOTAL \$ _____

DO NOT complete this section if you are collecting from the Store or Home Delivery your payment will NOT be processed.
Complete this section if you want to prepay by Credit Card for **School Collection only**. You will be charged up to 10 days prior.
Please ensure funds are available. Payment can also be made on the day via EFTPOS/Credit Card or Cash.

Please charge my credit card (circle one): **MASTERCARD** / **VISA**

CARD NUMBER _____ EXPIRY DATE ____/____/____ CCV _____

AMOUNT \$ _____ CARD HOLDER'S NAME _____ SIGNATURE _____

ADDRESS _____ P/CODE _____ MOBILE _____